

**Bridget Fanning-Ono, Psy.D.**  
**Billing Information Form**

**Patient Information** - If the financially responsible person is other than the patient, please complete page 2 of this form.

Patient Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Gender: M\_\_F\_\_ Other\_\_ Marital Status: \_\_\_\_\_ SSN: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Cellular: \_\_\_\_\_ Email: \_\_\_\_\_

May messages be left for you at home? \_\_\_\_\_ At work? \_\_\_\_\_ Cell? \_\_\_\_\_ Email? \_\_\_\_\_

**Insurance Information** - Please provide a copy of your insurance card(s), front and back.

**Primary Insurance Carrier:** \_\_\_\_\_ Phone: \_\_\_\_\_

Claims Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Name of Insured: \_\_\_\_\_ Relation to Patient: \_\_\_\_\_

Insured ID Number: \_\_\_\_\_ Group Number: \_\_\_\_\_

Insured DOB: \_\_\_\_\_ Phone: \_\_\_\_\_ Employer: \_\_\_\_\_

Insured's Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

**Secondary Insurance Carrier:** \_\_\_\_\_ Phone: \_\_\_\_\_

Claims Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Name of Insured: \_\_\_\_\_ Relation to Patient: \_\_\_\_\_

Insured ID Number: \_\_\_\_\_ Group Number: \_\_\_\_\_

Insured DOB: \_\_\_\_\_ Phone: \_\_\_\_\_ Employer: \_\_\_\_\_

Insured's Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

**Guarantor cash negotiated amount per session:** \_\_\_\_\_ (cash only cases)

**Credit Card: Type:** \_\_\_\_\_ **#** \_\_\_\_\_ **Exp.** \_\_\_\_\_ **Code** \_\_\_\_\_

**A \$200 payment (equivalent to value of first session rate) *may*\* be required as a deposit to be applied to your balance. CC, check or cash.**

I hereby authorize the release of all medical information necessary to process an insurance claim. I hereby authorize my insurance carrier to make payments directly to Bridget Fanning-Ono. I understand that I am financially responsible for all charges, regardless of insurance, unless otherwise written by Bridget Fanning-Ono. I understand the financial policy established by Bridget Fanning-Ono. I understand that balances left unpaid over 90 days from the date of service may be assessed a 1.5% rebilling / past due account fee (minimum \$5.00) per month and / or may be referred to a collection agency to facilitate payment.

\_\_\_\_\_ Date: \_\_\_\_\_

**Financially Responsible Person (Guarantor)** - If other than patient.

Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Gender: M F Relation to Patient: \_\_\_\_\_ SSN: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Cellular: \_\_\_\_\_ Email: \_\_\_\_\_

May messages be left for you at home? \_\_\_\_\_ At work? \_\_\_\_\_ Cell? \_\_\_\_\_ Email? \_\_\_\_\_

I hereby accept full financial responsibility for the patient outlined on this form. I understand that I am financially responsible for all charges, regardless of insurance, unless otherwise written by Bridget Fanning-Ono. I understand the financial policy established by Bridget Fanning-Ono. I understand that balances left unpaid over 90 days from the date of service may be assessed a 1.5% rebilling / past due account fee (minimum \$5.00) per month and / or may be referred to a collection agency to facilitate payment.

\_\_\_\_\_ Date: \_\_\_\_\_

\*Rarely applicable. Only applies if anticipated insurance payment does not come through; It is meant as a safety guard to be utilized as a last resort so as to ensure that payment can be collected.